

# PADA Board of Directors Meeting Agenda:



Date Dec 10<sup>th</sup> 2017, 11 am Meeting Minutes... Red Robin 11am Scribe Jim Nichols

Attendance: **Amanda Baasch, Deidra Brown, Heather Anderson, Jim Nichols, Sara Lampert, Shawn Larson, Terry Bonney, Eric Kristich** (Associate member)

*These are my notes from the meeting. If they are incorrect or misrepresentative of the events, please let me know and we will make any needed corrections*

## General Business...

- Next BOD meeting is 11am Jan, 10<sup>th</sup> 7pm at Elmer's, Clackamas town
- Sara would like to discuss idea for monthly shoots. **(Postponed this item... Sara not in attendance)**
- Responded to Les Colemans rant regarding banning players. Still not accepting of the process. And that we don't advertise all our punitive actions. Also claimed that PADA railroaded him last time. We have the documentation to substantiate the issue, so this is a moot point. Will make public if he chooses to argue this in public.
- \$500 check in the mail from the Ramada for the PO7 deposit.

## Treasury - Association Coffers...

- Current Checking Balance. = \$3408...
- Status of Dues, (Team fees and Sponsors fees?) Need to update google sheet. Still have several people not showing as paid on Google Sheet. Amanda to update as she thinks they are all paid. Kings Head not going to pay the sponsors fees for Kings Men. Still need to collect team fees from Wayne. Confusion on the signup sheet... Amanda, Shawn to review to make sure this is done correctly.
- Trippen Bulls still owes fees... 4 of the players owe \$30 each before they will be able to play in PADA again.
- Sponsor invoiced... Status of who has paid vs outstanding
- 2017 Balance sheet review. Looks Great. Once we have the awards and Shirts on there we will be done for 2017. We will review final Ledges and Balance sheets in Jan BoD meeting.
- Still working on Get Well with IRS reinstatement to 501C (4) status
  - o IRS 501C(4) status.
    - IRS form 1024 and 8718... (\$850 - **Pending**)
    - IRS forms 990 for 2011 through 2017.
    - Update all financial records for PADA to a standard Ledger & Balance Sheet format.
  - o Standard operating procedures needing to be written for PADA Treasure, President, VP and documented in bylaw – **Pending**
    1. PADA Ledger transfers to the PADA Balance Sheet for BoD quarterly review
    2. How and when to File with the IRS (Form 990ez)
    3. How and when to File with the Oregon Secretary of the State (Form CT-12)
    4. Yearend review with the PADA BoD and Package for Archival... (rolling 15 years archive)
- **AR Jim** Needs to complete audit of the PADA Bank Account.
  - o 2015-2017 complete. 2014 – 2011 Pending ...
  - o Bank Ledgers are still incomplete. We are missing pieces of data for 2012 – 2014. Jim Will recommend which months we will need to buy. (@ \$6 per month)
- Concerns / Issues / Opportunities
  - o

## PADA Travel League... (Spring, Summer and Fall)

- Status (e.g. Signup, Setup, Management, Post Season, Awards)
  - o Issues with Dart Shots... did not accept option to make up match after the regular season. Punitive action will be a warning letter reminding them of the rules and suggesting next time penalties could be more consequential. Kingsmen also did not comply with the 7 days to reschedule rule. Will send a similar warning letter to them. *(Seems to have been more rulesmanship than a desire to play darts.)*
  - o Championships Drama over AKM and Church Mouse.. 2 vs 4 boards. The playoff rule ended up forcing all involved to find an answer. But it was a pain!
  - o **AR Terry / Jim** Need to order trophies and pins for Fall season.
  - o Communication --- had some discussions regarding Subs. But they seem to have worked out



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- Format of singles championships... **Top 8 players** from every division. Lots of discussion. Who was placed in what seed. Bottom line. Most ties settled with tiebreaker rules... and where they were not, there was no materiality to force a playoff leg. Only tiebreaker legs were for those still trying to enter the matches.
- Issues / Opportunities
  - Terry proposed we have a single signup combined with awards presentation... we think a good idea in conjunction with email signups... However, we need to be sure we get the teams signed up. Historically we have to run these captains down to remind them to signed up. Advertising will be critical. And if we don't get the to sign up we need to be prepared to call them directly.

### PADA In-House Pub Leagues / Youth League...

- Summer Singles... Status... Most have been paid yet. Jim still has 3 envelopes.
- Premier League (aka 242) Status (e.g. Signup, Setup, Management, Post Season...)
  - We have had some good feedback. Multi divisions, format, locations, etc. Would like to summarize and post. Maybe use poling. Target Spring 2018 if possible.
- Youth League Status
  - No Progress: no actions planned
- Communication
  - ...
- Issues / Opportunities
  - ...

### Monthly Shoots...

- holiday Shoot had 14 turnout... 7 teams.
- Awards Shoot... Suggested that we only have one signup session and aligning it with the Awards shoot.
- Status of the next three events. (Review Schedule for the next four events, Proposed locations, and their status )

Shoot	Location	Date	Who Will Run	Notes
Awards Shoot...	TBD	Jan ???	TBD	
Sweet	TBD	Feb ???	TBD	
BIG6	KATZ...	Mar 2 <sup>nd</sup> -3 <sup>rd</sup>		
		April		

- **AR Heather...** Get locations secured for next 3 shoots. Review PADA letter of understanding with venues.
- Concerns / Issues / Opportunities
  - Promoting the monthly. Live feeds from the monthly's... get people into it. Also need to leverage monthly News Letter... **Need to do this!**

### Major Events...

- PO7. review - Successful shoot!!!...
  - Paid out \$2,796 in prizes. ADO vig was \$224, and PADA came out \$285 to the black.
  - Room was bigger than we planned for! Jarvis called saying they appreciated having us.
  - Did have some drama from Carol's playing in Men's event. After talking with ADO all future singles events will need to be labeled "Open" if we want to allow women to play in that division. However, we will still need to have a corresponding Women's division.
  - Paul's set up table for Accurate darts. He invited Brooks to attend. These Tables are not supposed to be free, however this did have good will affect for Brooks. Will have follow up conversations for future opportunities.
  - Widmer was a big hit!!! Need to send them something official saying how much we appreciate there sponsorship. Maybe get us teed up for next year!
- For Next Year
  - Expand to 3 days. Do blind draws both Friday and Saturday nights, format change???
  - Still need to find a sponsor(s) for the invitational

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PDC,

- Look at getting another major association connected to PO... (e.g. PDO, BDO, etc...)

Rolling Schedule for the next 12 months.

Major	Venue	Format / Prize	Advertising	Services / Sponsors
BiG #6	KATZ	\$1,550 +	Heather / Jim	Confirmed?
Oregon Open 49	Portland Meadows?	\$12K ???	Heather / Jim	Need to publish dates
Portland Open #8	Ramada is Planned	\$2100 +	Heather / Jim	Need to publish dates

- BiG 6... Are we ready ...
  - Last review of flyer. MMR vs DE... Discuss Paul's Feedback.
  - LOU review with Tonya and Tony is done. Details worked out
  - Still need local sponsor... Waltz brewing, BullRun Cider, SakéOne, Dogwood Distilling.
- OO49 Start working .
  - **AR Sara** OO Artwork review... Did not attend meeting. Shared the one concept she likes... Crater lake with dartboard moon reflecting off the lake... state moto and state fruit worked in... Need 2 to 4 ideas presented to the BoD for consideration. Try and do vis Messenger before next meeting. Encourage Sara to speak with Gregg and Gail.
  - **AR Heather/Jim**... Have 49<sup>th</sup> OO conversation with Nancy to lock in Portland Meadows.
    - BOD needs to settle on what and where we do the events. (Fish Bowl or Cave)
  - Need to sanction with ADO now!
  - Need to get roles assigned to BoD members... Marketing - Advertising ASAP/now

## ADO Qualifiers...

- Local Qualifiers. Need dates, Schedule to align with ADO.
  - Would like to have a page where we can share hi-level schedule
- Need schedule matches for the next LQs... (**Feed Winmau**) ... AR Dee to publish

Date	Venue	Bar kibr	Coverage	Turnout
	??			
	??			
	??			

- Venues Confirmed, Funding, Advertising, Coverage -Primary/Ancillary?
- Concerns / Issues / Opportunities...
  - Talking with Paul about NQ aligned to OO and PO.
  - Possible 2 crickets.. but 501 is our preferred? Need to feeds OO and PO

## Communications... Jim share Dee's update

- **AR All BoD...** please validate PADA 2018 schedule validated? Moved season up 1 week to avoid Christmas.
- Status of Newsletter for December... Should we just stop doing this?
- PADA website status: Lots of updates required. Many pages are missing links / content.
- **AR Jim** to send recommendations for site map / Content
- Qualifiers – what is published and where? Need to advertised on PADA website. Coms TBD?
- Concerns / Issues / Opportunities - Dee is posting at events around the area... need the rest of the BoD to help put up flyers.

## Marketing

- BiG6 Update ... hit the social media channels.
- Plans / Strategies to increase PADA membership
  - Advertising channels
  - Events / membership drives.
  - New Growth Opportunities.
  - Etc...
- Concerns / Issues / Opportunities
  - Need to grow the sport... what can we do?

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- Looking to establish some long-term partnerships with Local suppliers still TBD